



DATE POSTED: **TOWN OF MARBLEHEAD**
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MEETING NOTICE

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A § 20 Act relative to extending certain COVID-19 measures adopted during the state of emergency

Marblehead School Committee

Name of Board or Committee

Address: Marblehead High School – Library at 2 Humphry St. Marblehead MA 01945

OR

Zoom Conference join via the web link or Dial in

<https://marbleheadschoools-org.zoom.us/j/99975493631?pwd=Y0pHWVM2YitBZXN0U2ZyTk1OMzh4dz09>

Meeting ID: 999 7549 3631

Password: 873255

Dial in Phone #1 646 931 3860

Thursday	February	1st	2024	7:00 pm
Day of Week	Month	Date	Year	Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

I. Initial Business

- a. Call to Order
- b. Commendations
- c. Public Comment
- d. Student Representative

II. District Updates – Dr Theresa McGuinness

- a. School Calendar 2024-2025 (vote)
- b. FY25 budget status update

III. Consent Action and Agenda Items

- a. Schedule of Bills (vote)
- b. Approval of Minutes (vote)

IV. School Committee Communication and Discussion Items

- a. Marblehead High School Turf Replacement (vote)
- b. Marblehead High School Overnight Field Trip Approval (Greece and DECA club) (vote)
- c. Marblehead High School Program of Studies Changes (vote)
- d. Director of Finance and Operations Position Approval (vote)
- e. School Committee Vacancy Update
- f. Superintendent Search Process Discussion (vote)
- g. Subcommittee and Liaison Updates and discussion

V. Closing Business

- a. New Business- School Committee Announcements and Requests
- b. Correspondence
- c. Adjournment

Hybrid Meeting Notice: Members of the public are welcome to attend this in-person at 2 Humphrey St. Marblehead MA 01945 or by the remote zoom connection provided. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson: Sarah Fox
Posted by: Sarah Fox
Date: 1/30/2024

Marblehead High School



Michele Carlson
Principal

2 Humphrey Street
Marblehead, Massachusetts 01945-2290
(781) 639-3100
(781) 639-3105 fax

Lindsay Donaldson
Assistant Principal

Dan Richards
Assistant Principal

January 24, 2024

To: School Committee

From: Marblehead High School DECA Club

Subject: DECA Club overnight field trip

We request permission for an overnight field trip for our DECA students at the state competition in Boston. The annual DECA State Career Development Conference will take place this year from Thursday, March 7, through Saturday, March 9.

Students would leave MHS in the afternoon of March 7, after school, and return on Saturday, March 9. This will require two overnights (March 7 and 8).

Thirty-four students will be competing at this event. Winners from this competition will move on to compete at the international level in Anaheim, California, this April. The school committee has previously approved all requests for this overnight trip since our chapter began in 2017.

The students will be staying overnight at the Boston Marriott, Copley Place. Events will take place at the Boston Marriott and the Hynes Convention Center.

Fundraising has been used to reduce the cost for each student to approximately \$396. This program is supported in part by a grant from the Friends of the Marblehead Public Schools, Inc.

Thank you for your consideration.

Janice Skalaban
Janice Skalaban

MEMORANDUM

Date: Thursday, February 1, 2024

To: Marblehead School Committee

From: Rebecca Blomberg
Jenn Billings
English Faculty
Marblehead High School English Department

Subject: EF Tours Trip to Greece
April 18-April 27, 2025 (pending MPS public school calendar for 2024-2025)
Open to students in grades 10, 11, and 12 (maximum of 36 students, 6 chaperones)

The Marblehead High School English Department is planning a trip to Greece. In addition to exploring Athens and three of the neighboring islands, students will select a classic Greek play, *Oedipus Rex* or *Antigone*, and then explore the text in depth through experiential learning. We will visit key locations from the plays—the Oracle at Delphi and Corinth—and learn about ancient Greek culture. Students will also be able to draw numerous connections to Homer’s classic *The Odyssey* as it is woven into the fabric of what it means to be Greek. We are incredibly excited to offer this travel opportunity. Expected costs for airfare, accommodations, tour excursions, as well as two meals a day is estimated at \$4200/per person.

Budget Requirements

- 1) 3 Year projection for student population: SC 24-25, SC 25-26, FY26-27
- 2) The population breakdown will be further analyzed by school by grade. The principals will break this forecast into their schools
- 3) For example: Glover School: grades Pre-K, K, 1-3
 - a) How many students per grade/ per classroom
 - b) If Glover is projecting 4 Pre-K classrooms, the class size and the staff makeup i.e., a classroom teacher and the support staff
 - c) K classrooms: 4 classrooms the class size and the staff makeup i.e., a classroom teacher and support staff
 - d) Grades 1-3: 4 classrooms, the class size and the staff makeup i.e., classroom teachers
 - e) The number of Allied Arts teachers: PE, Music, Art, and Library
 - f) The number of Literacy and Math tutors and the number of students they support by grade
 - g) Secretaries: Office and Special Education
 - h) Lunch aides
 - i) Special Education
 - i) The number of inclusion teachers and their classroom assignments and number of IEP Students they support and any inclusion support staff
 - ii) The number of Special Education Teachers in Special education classrooms i.e., Therapeutic and ACCESS
 - iii) Number of BCBA's and how many students do they support
 - iv) Adjustment counselor; the number of school counselors and psychologist
- 2) OT/PT Speech and language (This may come from Student Services)

Record of the Marblehead School Committee Meeting
Thursday November 16, 2023
7:00PM

Members Present: Sarah Fox, Brian Ota, Jennifer Shaeffer, Alison Taylor, Meaghan Taylor

Also Present: Dr. Theresa McGuinness-Interim Superintendent, Michelle Cresta-Assistant Superintendent of Finance, Julia Ferreira-Assistant Superintendent of Teaching and Learning

I. Initial Business

a. Call to Order

Ms. Fox called the meeting to order at 7:00PM

b. Commendations

- Brian Ota would like to commend our Custodians, Bus Drivers, Nurses, Cafeteria staff, Secretaries, Para's and Tutors, Specials Teachers, Physical Education Teachers, ELA Teachers, School Psychologists, Counselors, Social Workers, Speech Therapists, and last but not least our General and Special Education Teachers
- Brian would like to thank all of us for the work that we do for our students and staff
- Sarah Fox states that she has such "deep gratitude" for all of our staff as we head into Thanksgiving
- Jonathan Heller and Sally Shevory the Co-Chairs of the MEA would like to commend all of our educators and support staff for their hard work and dedication to keeping Marblehead Public Schools students safe healthy and successful
- Alison Taylor would like to wish the Marblehead Youth Hockey team good luck in their tournament against St. Lambert in Canada

c. Public Comment

- Mary McCarriston-Pine Cliff Drive Marblehead
 - Mary has been making phone calls to other cities and towns regarding the Flag Policy
 - She spoke to a Lawyer regarding the parent removal of the flag in the MHS Cafeteria
- Tania (get last name from last week's minutes)-Dorchester

- Tania would like to know if the School Committee has come up with a consequence for the removal of the flag
- She would like to make sure that her son feels comfortable in school and at this time he does not feel comfortable
- “Somebody needs to have some compassion for what is going on”
- Nyla Dubois-Green Street Marblehead
 - Nyla started by stating that she “feels awful that there are any kids who feel like taking down that flag was a gesture of racism”
 - She goes on to state that “the problem I see with the flags is that a flag may be a symbol of safety for one person it might be a symbol of something else for someone else”
 - Nyla states that she “doesn’t believe that the school should be an arbiter of who feels safe and who doesn’t”

d. Student Representative-Kat Piper

- High school entered Q2 on 11/13
- National Honors Society has resumed their tutoring program which pairs students with peer tutors in every subject
- The honor society is conducting a Food Drive for Thanksgiving
- Acapella is holding its annual “Sing Free or Die Hard” concert on Tuesday 11/21 at 7 PM
- The Animal Wellness Club is running a Pet Supply Collection Bin which they will donate to the Northeast Animal Shelter
- The Marblehead Drama Club will be holding auditions for the student written play “It’s about Pirates and Nothing Else” on 12/04
- There will be a Pep Rally at the High School on 11/22 in preparation for the Thanksgiving football game
- The sophomore class is selling raffle tickets for a chance to pie a teacher in the face at the Pep Rally
- The Juniors have started looking for items to sell off for the annual Junior Class Auction and they have also been selling sweatpants, tank tops and headbands to show their spirit for the Powderpuff game on Saturday 11/25
- The powderpuff Senior girls have been participating in Spirit Week in preparation for their big game
- The Senior swill have their potluck brunch on 11/19
- Both Cross Country teams will be advancing to All Stages this Saturday 11/25

- Football is preparing for its annual Thanksgiving game on Thanksgiving at 10AM

a. District Updates-Dr. Theresa McGuinness

- The Veterans school was celebrated in the newspaper today for their MCAS results
 - They are currently 30th in the ranking for all of MA. The DOE provided this recognition
 - 65% of the students scoring above average or exceeding in Mathematics and 66% in reading
- Dr. McGuinness refers to a Memorandum that was added to the School Committee Agenda that provides a bit of an introduction into who Dr. McGuinness is and how she is beginning to lead the district at this time and includes her "Entry Plan"
- Budget Update will be provided by Assistant Superintendent Michelle Cresta
- Dr. McGuinness references the "New Superintendent Induction Program" which is a partnership between the Department of Education and the MA Association of School Committees
 - This program ensures that there is support and strategy development done with coaching
 - Jane Tremblay will be Dr. McGuinness's coach and she will be joining the next School committee meeting
- Tuesday was Ruby Bridges "Walk to School Day" for Village, Glover and Brown Schools
- FY 25 Budget Status Update-Michelle Cresta
 - Starting the process for the FY25 Budget process
 - Packets should be provided to principals in the next day or two and returned by 12/18/23 for Finance Team review
 - The intent is to have Budget books to the Committee by 01/12/24
 - The Town has requested that we provide them with two budgets
 - One for "Level Services" and one for "Reduced Services"
 - "Reduced Services" maintains the current level of funding that we have in FY 2024
 - The final budget recommendation will be brought to the School Committee before it goes to the Finance Committee for approval

III. Consent Action and Agenda Items

a. Schedule of Bills (vote)

Motion to approve the identified schedule of bills totaling \$768,417.87.

Moved by Ms. Shaeffer, Seconded by Mr. Ota

Ms. Meagan Taylor, Ms Alison Taylor, Mr. Ota, Ms. Shaeffer and Ms. Fox-All Yes

A roll call vote was taken, and the motion passes 5-0

b. Approval of Minutes (vote)

Motion to approve the minutes from 08/24/23 pending the edits mentioned

Moved by Ms. Shaeffer, Seconded by Mr. Ota

Ms Alison Taylor, Mr. Ota, Ms. Shaeffer and Ms. Fox-All Yes with one abstention

Ms. Meagan Taylor abstained from the vote

A roll call vote was taken, and the motion passes 4-0

Motion to approve the minutes from 09/07/23 and 10/11/23

Moved by Ms. Shaeffer, Seconded by Mr. Ota

Ms. Meagan Taylor, Ms Alison Taylor, Mr. Ota, Ms. Shaeffer and Ms. Fox-All Yes

A roll call vote was taken, and the motion passes 5-0

IV. School Committee Communication and Discussion Items

a. Forum / Community Discussion Topics

- There will be a series of Public Community Forums in which there will be a discussion with the committee and the public
- The public will ask questions and the committee will answer them
- The first one the School Committee would like to have is on budget in the beginning of December

b. Approval of School Improvement Plans (Glover, Brown and Village Schools) (vote)

- Amanda Murphy-Village School Principal
 - Amanda goes through the improvement plans for the Village School
 - Plan can be found in the Agenda, Materials and Minutes section of MarbleheadSchools.org
- Mary Maxfield and Hope Doran
 - Mary and Hope go through the improvement plans for the Brown and Glover Schoools
 - Plan can be found in the Agenda, Materials and Minutes section of MarbleheadSchools.org

Motion to approve the School Improvement Plans as presented for the Glover School, the Lucretia and Joseph Brown School and the Village School

Moved by Ms. Shaeffer, Seconded by Mr. Ota

Ms. Meagan Taylor, Ms Alison Taylor, Mr. Ota, Ms. Shaeffer and Ms. Fox-All Yes

A vote was taken and the motion passes 5-0

c. Subcommittee and Liaison Updates and Discussion

- Sarah Fox talks about the Conference attended and highlighted the workshops provided
- Policy Committee-Jennifer Shaeffer
 - The Policy Committee has not met since the last School Committee meeting
 - Jennifer would like to set up a meeting for after Thanksgiving

V. Closing Business

a. New Business-School Committee Announcements and Requests

- Sarah Fox requests information on AI and how we're using it in our school
- Sarah asks questions to Julia Ferreira about the program IReady
- Meagan Taylor references the list of priorities for the Interim Superintendent Role and when those priorities will be laid out for Dr. McGuinness

b. Correspondence

- None

Meeting is adjourned at 8:26 PM by School Committee Chair Ms. Fox

Respectfully Submitted,
Allison McMahon, Secretary
Marblehead School Committee

MARBLEHEAD HIGH SCHOOL

Piper Field Resurfacing | School Committee Presentation

February | 2024

ACTIVITAS

landscape architecture | civil engineering

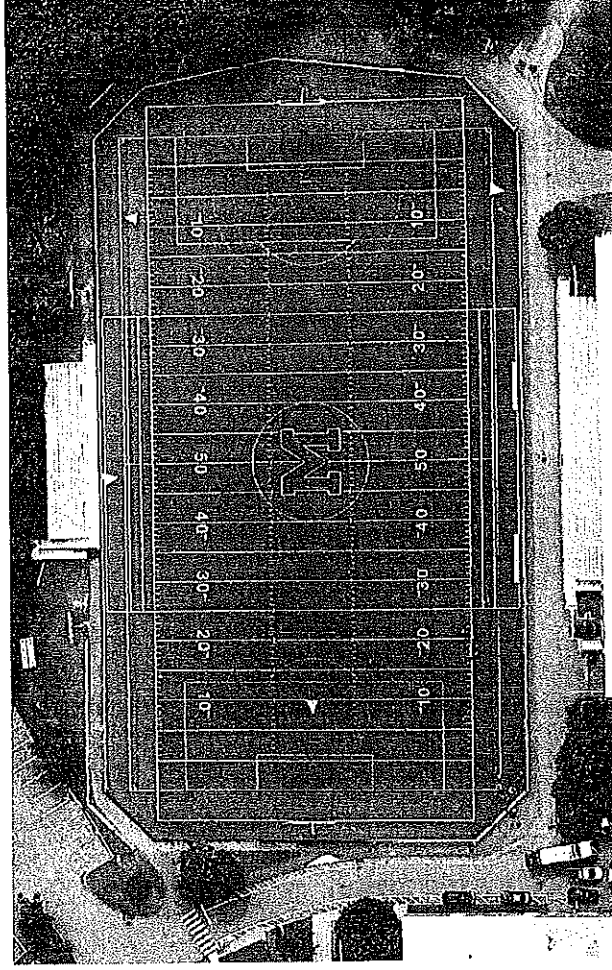
Marblehead High School

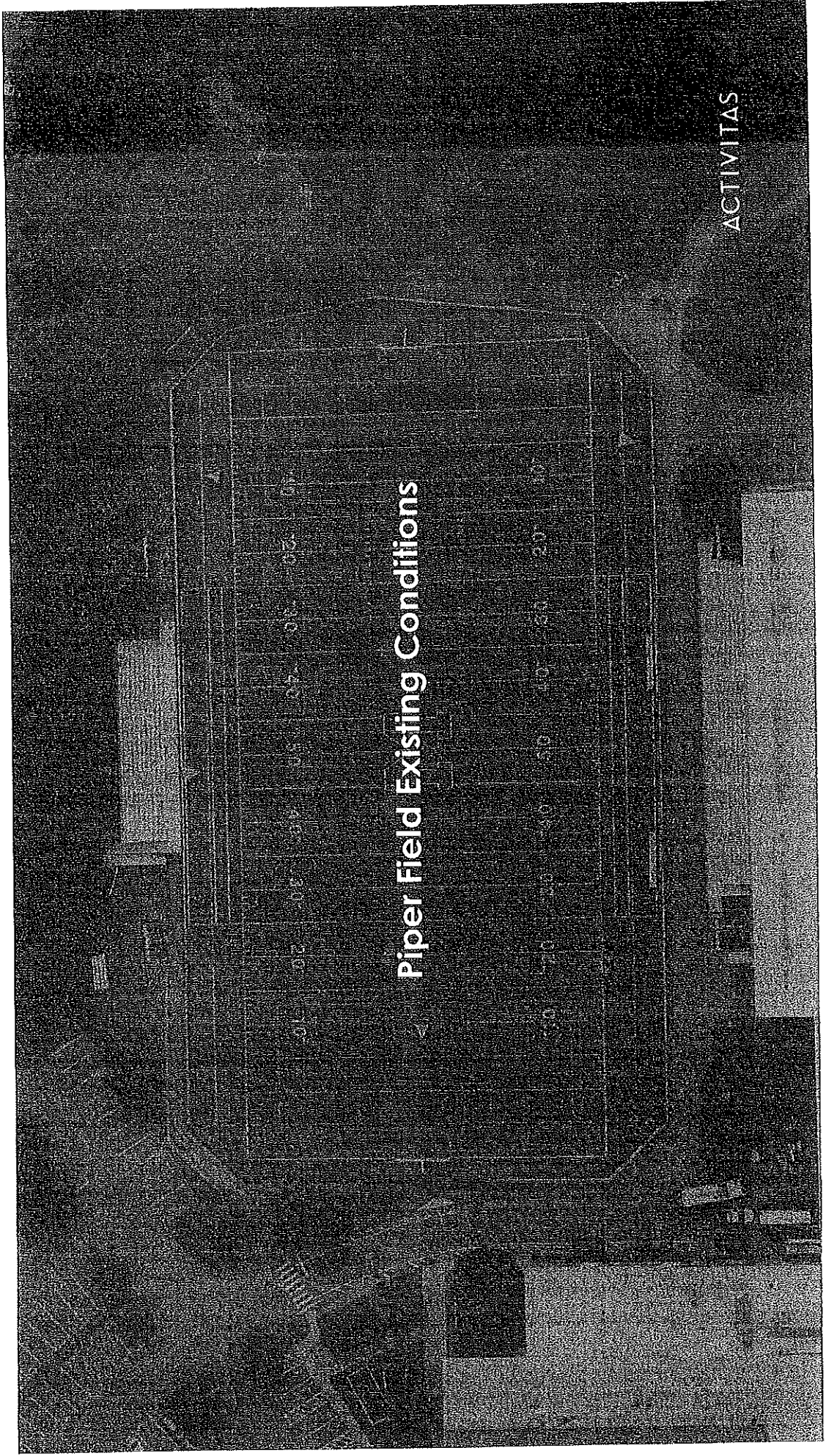
Piper Field Resurfacing | School Committee Presentation | February 1, 2024



AGENDA

1. Piper Field Existing Conditions
2. Piper Field Proposed Conditions
 - i. Field Layout
 - ii. System Components
 - iii. Cost Opinion
 - iv. Project Schedule
3. Questions/Discussion



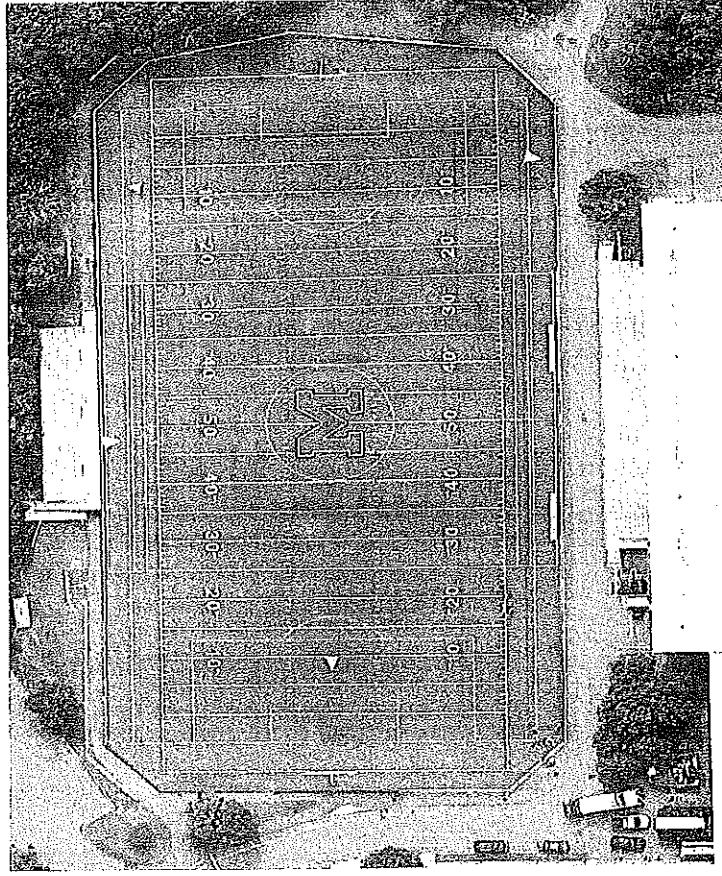


Piper Field Existing Conditions

ACTIVITAS

Marblehead High School

Piper Field Resurfacing | School Committee Presentation | February 1, 2024



Piper Field Users

Late August - Late November:

- MHS Athletics - Football, B/G Soccer, Field Hockey
- Community Users - Youth Soccer, Flag Football, Adult Men's Soccer

Late March - Mid June:

- MHS Athletics - B/G Lacrosse
- Community Users - Youth Soccer, Youth Lacrosse, Adult Men's Soccer

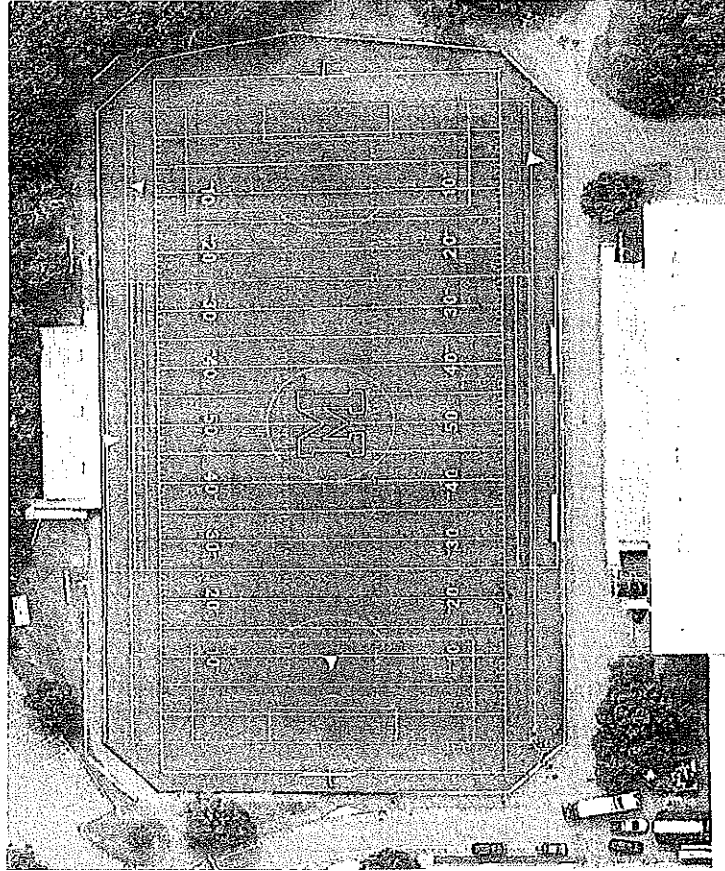
Summer Months:

- MHS Fall Athletics Open Field Time - Soccer, Football, Field Hockey, Cheer
- Community Users - Park and Rec Programming (Sport Specific Clinics and Morning Workouts)

Piper Field Existing Conditions | Existing Turf System

Marblehead High School

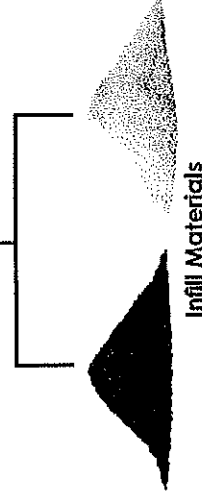
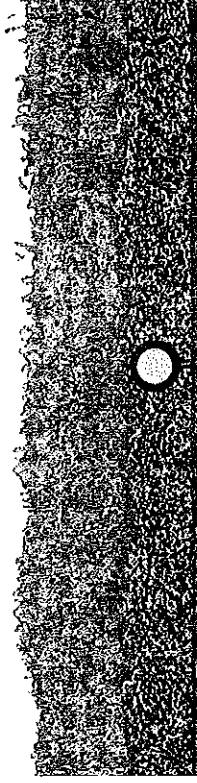
Piper Field Resurfacing | School Committee Presentation | February 1, 2024



Piper Field Existing Conditions | Existing Turf System

- Monofilament with Sand and Rubber Infill (84% Rubber | 16% Sand)
- Company: Sprinturf
- No Current Pad
- Drainage Stone (32 in/hr Infiltration Rate)
- Football Field = 160' x 360' - White
- Boys Lacrosse Field = 180' x 330' - Blue
- Girls Lacrosse Field = 180' x 330' - Orange
- Soccer Field = 188' x 330' - Yellow (6' Perpendicular to the Fence at Corner)
- Field Hockey Field = 180' x 300' - Red

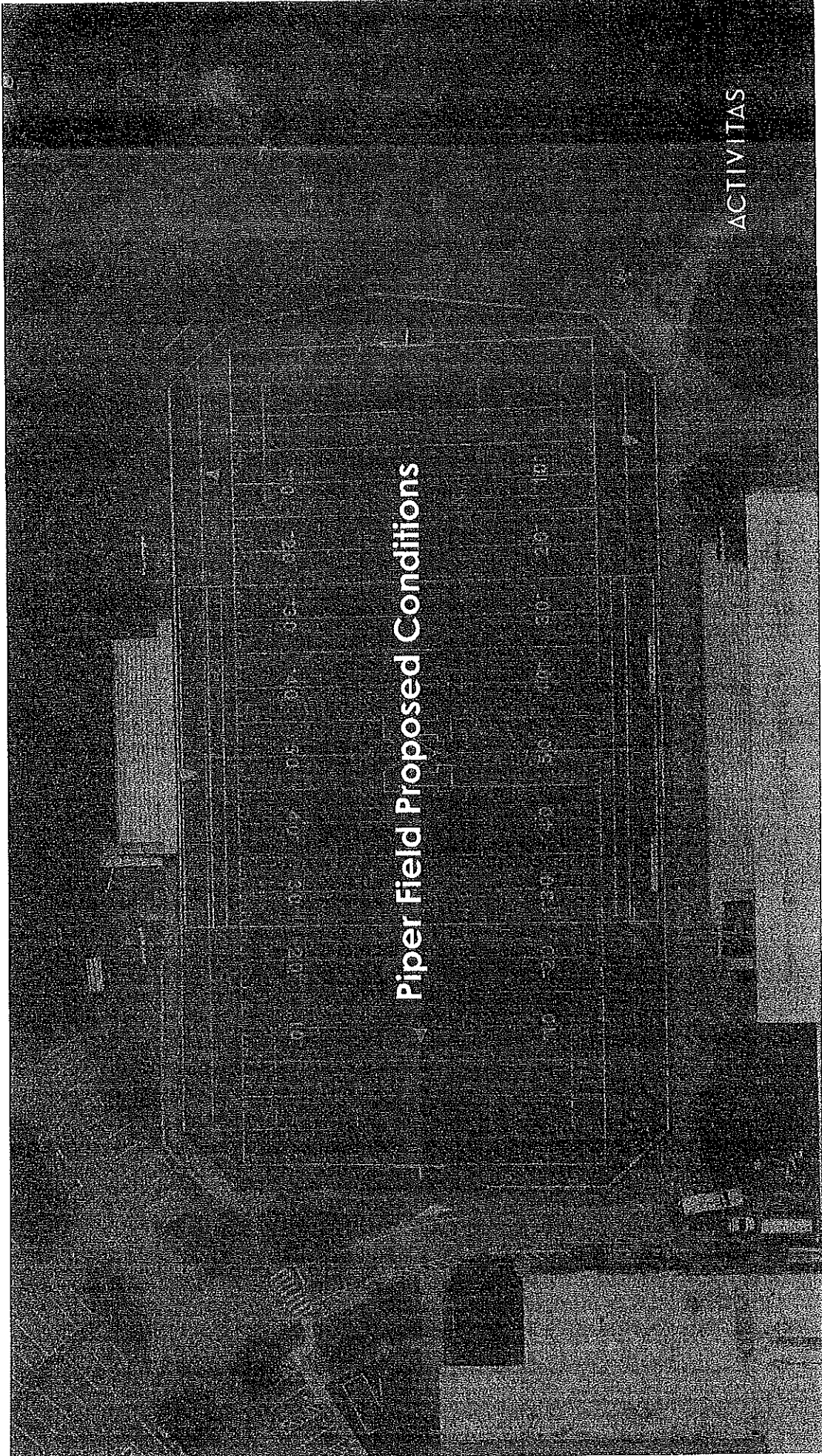
Existing Turf System

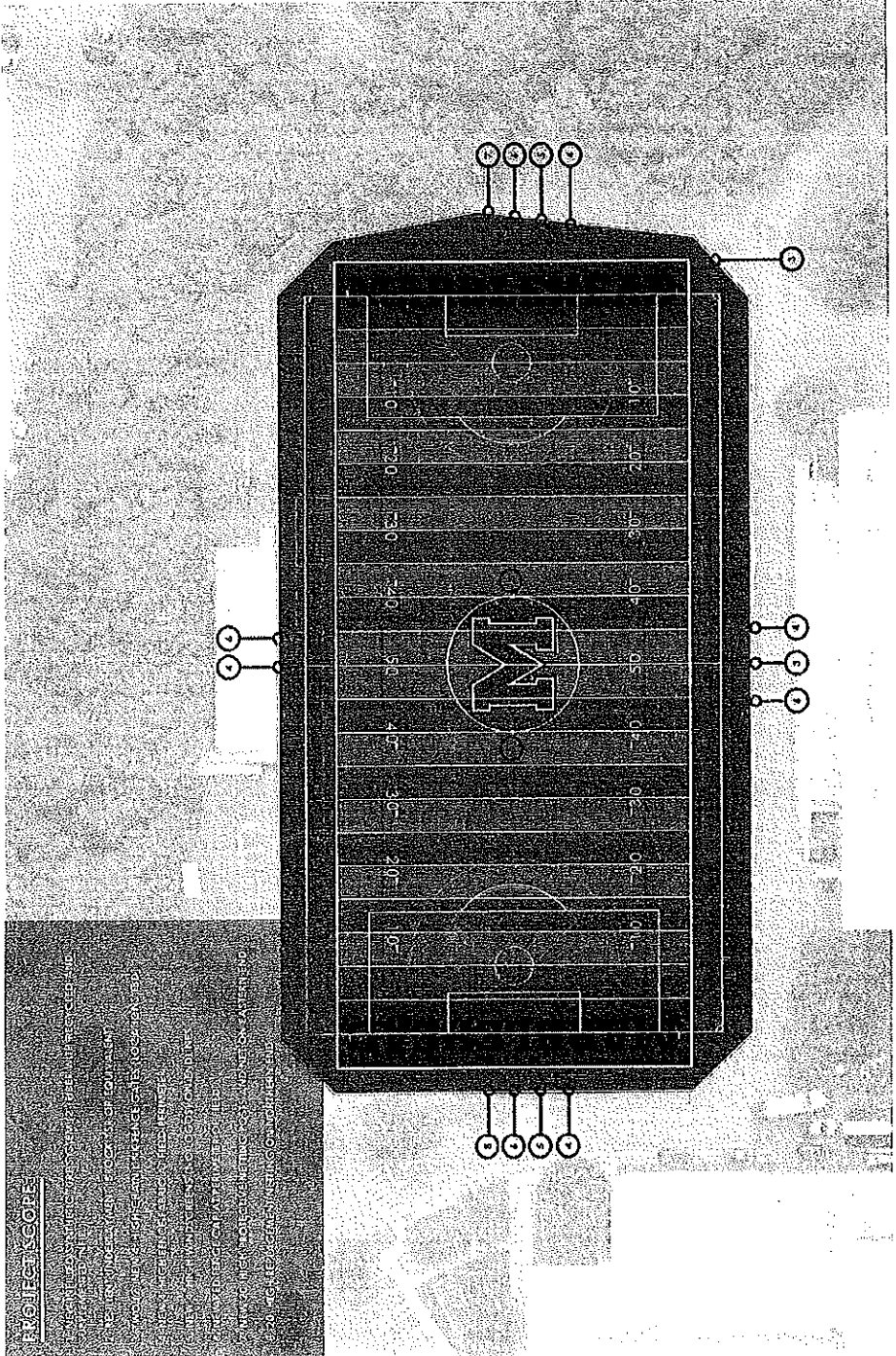


Infill Materials

Piper Field Proposed Conditions

ACTIVITAS





PROJECT SCOPE

THE PROJECT WILL INVOLVE THE RECONSTRUCTION OF THE EXISTING SOCCER FIELD AT MARBLEHEAD HIGH SCHOOL. THE PROJECT WILL INCLUDE THE REMOVAL OF THE EXISTING FIELD AND THE INSTALLATION OF A NEW FIELD WITH A NEW LOGO IN THE CENTER OF THE FIELD. THE PROJECT WILL ALSO INCLUDE THE INSTALLATION OF A NEW FENCE AROUND THE PERIMETER OF THE FIELD.

ACTIVITAS
 100 YEARS OF SERVICE TO THE COMMUNITY
 100 YEARS OF SERVICE TO THE COMMUNITY
 100 YEARS OF SERVICE TO THE COMMUNITY
 100 YEARS OF SERVICE TO THE COMMUNITY

Marblehead Piper Field Resurfacing
 Marblehead High School | Marblehead, MA

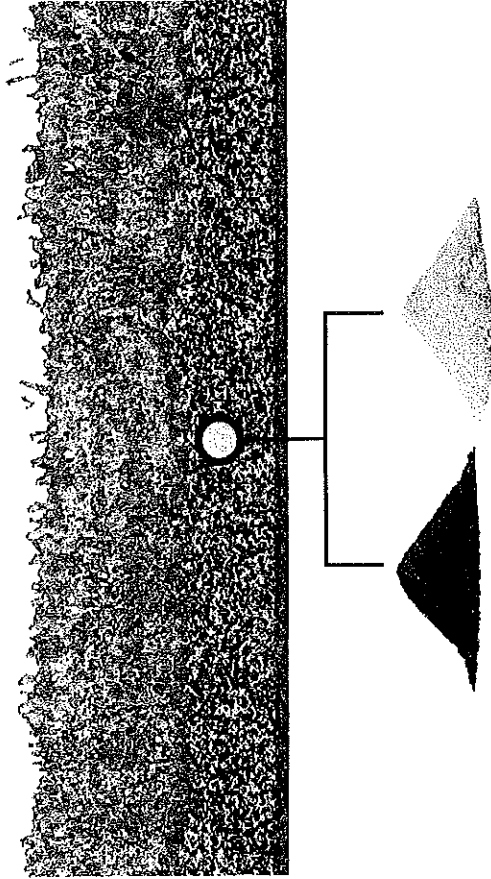


Marblehead High School

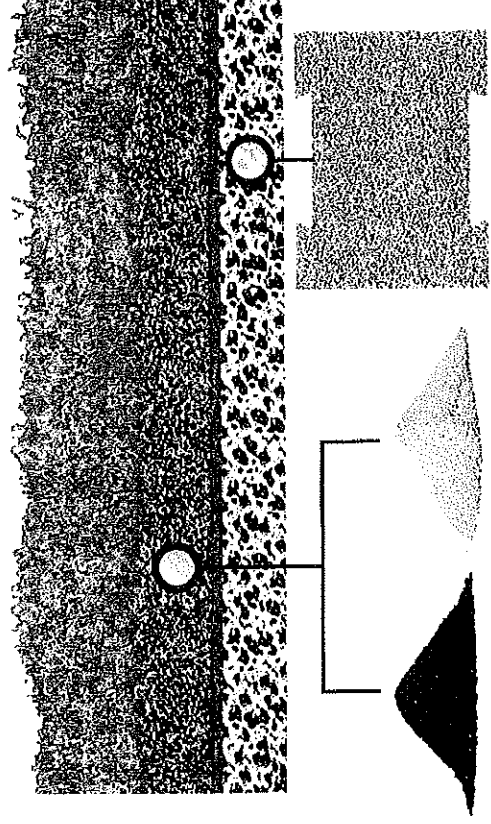
Piper Field Resurfacing | School Committee Presentation | February 1, 2024



Existing Turf System



Proposed Turf System



Piper Field Proposed Conditions | System Components

Marblehead High School

Piper Field Resurfacing | School Committee Presentation | February 1, 2024



MARBLEHEAD HIGH SCHOOL PIPER FIELD RESURFACING

00001	MOBILIZATION AND SITE PREPARATION	\$10,000.00
00002	EARTHWORK AND FIELD PREPARATION	\$102,555.87
00003	NEW SYNTHETIC TURF FIELD	\$523,137.50
00004	FENCING AND NETTING	\$80,750.00
SUBTOTAL		\$716,443.37
5% General Conditions		\$35,822.17
10% Contractors Overhead and Profit		\$71,664.34
CONSTRUCTION SUBTOTAL		\$823,909.88
5% Construction Contingency and Design Contingency Consultant (Activitas) Fees		\$41,195.49
PRELIMINARY OPINION OF PROBABLE PROJECT COSTS		\$953,605.37

Piper Field Proposed Conditions | Cost Opinion

Marblehead High School

Piper Field Resurfacing | School Committee Presentation | February 1, 2024



INITIAL SCHEDULE FOR DISCUSSION

Item	12/18/23	01/09/24	01/12/24	01/22/24	02/02/24	02/16/24	03/22/24	03/25/24	03/29/24	08/30/24
Item 1.1 Existing Conditions Plan										
Item 1.2 Existing Field Testing										
Item 2.1 Kick-off / Programming Meeting										
Item 2.2 Athletic Surfacing Meeting										
Item 2.3 50% Construction Documents										
Item 2.3 50% Construction Documents Meeting										
Item 3.1 Construction Documents										
Item 3.1 Construction Documents Meeting										
Item 4.1 Bid Phase Services										
Item 5.1 Construction Meetings and Site Visits										
Item 5.2 Office Administration										
Item 5.3 Project Closeout										

Piper Field Proposed Conditions | Project Schedule

Questions | Discussion

ACTIVITAS



Marblehead Public Schools

9 Widger Road
Marblehead, Massachusetts 01945
Phone: (781) 639-3140

Dr. Theresa B. McGuinness
Interim Superintendent of Schools

Ms. Julia Ferreira
*Assistant Superintendent of
Teaching & Learning*

Ms. Michelle Cresta
*Assistant Superintendent of
Finance & Operations*

February 1, 2024

Dear Marblehead Community,

I am reporting to you tonight regarding a disturbing and hateful incident that occurred at MVMS this week. A drawing of a swastika was found on a wall in the school library and immediately removed. I want to unequivocally and publicly condemn this act, and reaffirm our commitment to being an antiracist school district. The swastika is a symbol of hate and there is no excuse for ignorance.

We know that our most important job is to provide a safe and secure environment where students are free to be, free to learn, and free to engage with each other in their education, while maintaining a strong sense of identity and belonging. We pledge to call these incidents out and address them whenever they happen. I want to be clear, hate has no home here in Marblehead Public Schools!

We need to continue to work together to strengthen our school community. Please talk with your children about these types of acts to help us educate them.

Please read Principal Fox's message below that was sent to his school community today. He cites some of the many ways we are building historical background knowledge so students will be more aware of the genocide that occurred during the Holocaust and more recently, and the pure hate and anti-Semitism that the swastika portrays.

Keep each other well,

Dr. Theresa MCGuinness

Good morning Veterans families,

I am reaching out to you with a heavy heart full of disappointment, sadness, and some anger. Unfortunately, on a wall near the floor in the library we discovered a drawing of a swastika. The drawing was immediately removed from the wall. We have notified the police of the incident, and we are conducting our own investigation to determine the origin of this symbol of hate. This graffiti is especially disheartening given the current globally impactful events in the Middle East.

*We have taken tremendous steps at Veterans and across the district to ensure that our students learn about the Holocaust and the world-altering impact that event has had on our world-wide community. For example, in the 8th grade, our students actively read and discuss the memoir, *Night*, by Elie Wiesel. Additionally, we have had numerous guest speakers (some*

of whom are parents/relatives of our teachers) who have survived the Holocaust speak to our students about what they have gone through and how that symbol of hate impacts them to this day. We also have plans to provide professional development to support this 8th grade unit by sending a staff member to an ADL conference this spring. Here at MVMS, we have truly invested in ensuring that when students leave our campus to head to high school, they fully understand the Holocaust and the impact it still has on the world today.

I would like to thank the students who reported the graffiti to the teacher as soon as they found it. I implore you to speak to your children about this incident, to ensure that they fully grasp the hateful meaning of this symbol.

Respectfully,

*Matt Fox
Principal*



Marblehead Public Schools

9 Widger Road
Marblehead, Massachusetts 01945
Phone: (781) 639-3140

Dr. Theresa B. McGuinness
Interim Superintendent of Schools

Ms. Julia Ferreira
*Assistant Superintendent of
Teaching & Learning*

Ms. Michelle Cresta
*Assistant Superintendent of
Finance & Operations*

MEMORANDUM

TO: Marblehead School Committee
FROM: Michelle Cresta, Assistant Superintendent for Finance & Operations
DATE: January 31, 2024
RE: Schedule of Bills for Approval

Included in this packet are the following Schedules of Bills for your consideration. The schedules and invoices have been uploaded to the shared drive.

Schedule	Amount
24659	\$ 30,837.22
24660	\$ 32,206.92
24662	\$ 9,739.25
24663	\$ 16,166.13
24664	\$ 31,974.34
24674	\$ 5,500.94
24682	\$ 144,359.58
24683	\$ 196,883.00
24684	\$ 249,398.78
24688	\$ 4,219.12
24689	\$ 600.00
24692	\$ 18,070.60
24693	\$ 22,474.85
TOTAL	\$ 762,430.73

Suggested Motion:

Motion to approve the identified schedules of bills totaling \$762,430.73.